



Republic of the Philippines
NATIONAL POLICE COMMISSION
NATIONAL HEADQUARTERS, PHILIPPINE NATIONAL POLICE
DIRECTORATE FOR INTELLIGENCE
Camp BGen Rafael T Crame, Quezon City



APPLICATION INFORMATION
CSD-ODI FORM 1 (Revised 2019)

"Write in BLOCK LETTERS" ("Pakisulat sa MALALAKING LETRA")

DATE APPLIED: (MM/DD/YYYY)

OFFICIAL RECEIPT NO.

PERSONAL DATA PROCESSING CONSENT

I HEREBY CERTIFY THAT THE INFORMATION I WILL GIVE ARE TRUE AND CORRECT

I HEREBY CERTIFY THAT I AM FREELY GIVING MY CONSENT by filling up this form for the collection, processing, storage, updating, editing and destruction of my Personal Data and Photograph with the PNP Directorate for Intelligence as it is needed for the issuance of my PNP DI Clearance in accordance with R.A. 10173 (Data Privacy Act of 2012). That I have read the information needed in this form before accomplishing and signing it.

DATE TODAY (MM/DD/YYYY)

TIME (00:00AM/PM)

SIGNATURE OVER PRINTED NAME (THUMBMARK IF UNABLE TO SIGN)

TO THE APPLICANT: YOU HAVE THE RIGHT TO BE INFORMED ABOUT YOUR PERSONAL DATA THAT WILL BE ENTERED INTO OUR SYSTEM AND THE PURPOSE(S) FOR WHICH THEY WILL BE PROCESSED. KINDLY READ ALL THE INFORMATION ON THIS FORM BEFORE ACCOMPLISHING AND SIGNING IT.

PERSONAL DATA

LAST NAME (APELYIDO)		FIRST NAME (PANGALAN)		MIDDLE NAME (GITNANG PANGALAN)		QUALIFIER	
PRESENT/PERMANENT ADDRESS (KASALUKUYANG/PERMANENTENG TIRAHAN)						PURPOSE OF CLEARANCE (KADAHILANAN) (PLEASE CHECK THE BOX) <ul style="list-style-type: none"> <input type="checkbox"/> LOCAL EMPLOYMENT <input type="checkbox"/> LICENSE TO OWN & POSSESS FIREARM <input type="checkbox"/> PERMIT TO CARRY OUTSIDE RESIDENCE <input type="checkbox"/> SECURITY OFFICER <input type="checkbox"/> SECURITY GUARD/LADY GUARD <input type="checkbox"/> TRAVEL ABROAD/VISA REQUIREMENT <input type="checkbox"/> LICENSE TO OPERATE SECURITY AGENCY <input type="checkbox"/> OTHERS _____ 	
PROVINCIAL ADDRESS (PANLALAWIGANG TIRAHAN)							
DATE OF BIRTH (KAARAWAN) (MM/DD/YYYY)			BIRTH PLACE (LUGAR NG KAPANGANAKAN)				
SEX (KASARIAN) <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		CIVIL STATUS (ESTADO SIBIL) <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWER		NATIONALITY (LAHI)			
OCCUPATION (TRABAHO)			HIGHEST EDUCATIONAL ATTAINMENT (EDUKASYON)				
COMMUNITY TAX CERTIFICATE/ GOVERNMENT VALID ISSUED ID NO.		PLACE ISSUED		DATE ISSUED		CONTACT NO.	

NOTE: We will also be requesting to take your photo to be made part of your records. It will also be used for the generation of your PNP DI Clearance Certificate.

PRIVACY NOTICE

IMPORTANT: PLEASE READ THIS CAREFULLY. YOU MAY REQUEST THE DI PERSONNEL TO EXPLAIN, OR REFER YOU TO SOMEONE WHO CAN EXPLAIN YOUR RIGHTS TO YOUR PERSONAL DATA AS DEFINED BY THE DATA PRIVACY ACT.

The PNP Directorate for Intelligence is committed in respecting your privacy, this notice is designed to describe the basis of collecting personal data from you or that is provided by you as part of our DI Clearance service.

The information we collect and/or you provided us will be used to determine whether or not you will be issued a DI Clearance Certificate for whatever purpose you applied for its use. The data will be shared within the organization for a legal purpose it may serve and shall not be shared outside the Philippines to any entity.

In applying for a DI Clearance Certificate, the PNP Directorate for Intelligence (the "Directorate") will process Personal Information and Sensitive Personal Information ("Personal Data") relating to you including your contact information. Such processing of Personal Data may include its collection, recording, retrieval, use, retention, and disposal/destruction. Personal Data provided by you in this form may include birthdate, birthplace, addresses, nationality, sex, civil status, occupation, highest educational level, contact information, and other information which are relevant for the issuance of a DI Clearance Certificate.

By signing this consent form, you are giving your consent to the following:

- Making your Personal Data and photograph available to the Directorate as well as its authorized personnel to process it.
- The processing of your Personal Data and photograph, as provided under applicable laws, regulations, and the Directorate's policies and guidelines. The Personal Data must be used to comply with the legitimate purpose(s).

The Personal Data you provide will be retained and kept under a restricted environment by the Directorate as prescribed by the law, or as long as necessary for the purpose of maintaining your records and to comply with applicable laws, rules, and regulations.

You are entitled to certain rights in relation to the Personal Data that may be collected from you, including the right to be informed, access, rectification, erasure, data portability and to object to the processing of the same. A more detailed description of your rights under the Philippine Data Privacy Act of 2012, and its implementing rules and regulations may be accessed and downloaded at <https://privacy.gov.ph>.

You may inquire to the **Compliance Officer for Privacy, Directorate for Intelligence** at Room 204, NHQ Bldg., Camp BGen Rafael T Crame, Quezon City with telephone number 7230401 local 3402 or the National Privacy Commission at <https://privacy.gov.ph> for any privacy concern regarding your personal data.

ACKNOWLEDGEMENT

I hereby confirm that I understand the foregoing and that I am voluntarily giving my consent to the processing of my Personal Data under the terms and conditions provided above. Furthermore, I understand that:

- The consent I am giving through this form is in addition to any other consent that I may give/have given the PNP Directorate for Intelligence regarding the use of my personal data (e.g. in relation to the issuance of a DI Clearance Certificate).
- The consent will remain in full force until I revoke it in writing.
- I give my consent to the PNP Directorate for Intelligence and its authorized processing personnel to use my photo and personal data for the generation of a DI Clearance Certificate.

Yes No

Applicant's Signature above Printed Name
(Thumbmark if unable to sign)

Date (MM/DD/YYYY)

Time (0000H)

CUSTOMER SATISFACTION SURVEY

	Yes	I don't know	Needs Improvement
Are you generally happy and satisfied with our service?			
Were you attended immediately?			
Was the DI Clearance Staff courteous and helpful to you?			

FEEDBACK

We value your feedback. What Area/s do we need to improve on? Please check appropriate boxes.

- Clearance Instructions/Procedures
- Behaviour of DI Clearance Personnel
- Clearance Area
- Overall Service