

(CORRECTED COPY)

## ITMS NUP VACANT POSITIONS

### SECOND LEVEL POSITIONS:

No.	Position Title	Slot/s	Plantilla Item No.	Salary Grade	Annual Salary	Qualification Standards			
						Education	Training	Experience	Eligibility
1	DIRECTOR 1	1	DIR1-95-1998	25	P989,268.00	Master's Degree	120 hours of management training	5 years of supervisory experience	(RA 1080) Bar/Board Career Service (Professional)
2	INFORMATION TECHNOLOGY OFFICER III	1	ITO3-185-98	24	P879,588.00	Master's Degree	24 hours of training in management and supervision	4 years in position/s involving management and supervision	Career Service (Professional) Second Level Eligibility
3	INFORMATION TECHNOLOGY OFFICER I	1	ITO1-315-98	19	P505,188.00	Bachelor's Degree relevant to the Job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility
4	COMPUTER PROGRAMMER III	1	COMPRO3-241-98	18	P457,020.00	Bachelor's Degree relevant to the Job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility
5	INFORMATION SYSTEMS RESERACHER III	1	INFOSR3-30-98	17	P381,180.00	Bachelor's Degree relevant to the Job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility
6	INFORMATION SYSTEMS RESERACHER II	1	INFOSR2-158-98	14	P317,928.00	Bachelor's Degree relevant to the Job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility
7	COMPUTER PROGRAMMER I	4	COMPRO1-210-98 COMPRO1-212-98 COMPRO1-213-98 COMPRO1-218-98	11	P242,148.00	Bachelor's Degree relevant to the Job	Non required	Non required	Career Service (Professional) Second Level Eligibility
8	INFORMATION SYSTEMS RESEARCHER I	1	INFOSR1-131-98	10	P224,616.00	Bachelor's Degree relevant to the Job	Non required	Non required	Career Service (Professional) Second Level Eligibility

## FIRST LEVEL POSITIONS:

No.	Position Title	Slot/s	Plantilla Item No.	Salary Grade	Annual Salary	Qualification Standards			
						Education	Training	Experience	Eligibility
1	SENIOR ADMINISTRATIVE ASSISTANT II (Computer Operator IV)	1	SADAS2-78-2005	14	P317,928.00	Completion of two years studies in college or High School Grad with relevant voc/trade course	16 hours of relevant training	3 years of relevant training	Career Service (Subprofessional) (MC 11, s.996-Cat.I) First Level Eligibility
2	ADMINISTRATIVE ASSISTANT V (Data Controller III)	1	ADAS5-9-2005	11	P242,148.00	Completion of two years studies in college or High School Grad with relevant voc/trade course	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) (MC 11, s.996-Cat.I) First Level Eligibility
3	ADMINISTRATIVE ASSISTANT III (Computer Operator II)	3	ADAS3-51-2005 ADAS3-47-2005 ADAS3-53-2005	9	P209,676.00	Completion of two years studies in college or High School Grad with relevant voc/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility
4	ADMINISTRATIVE ASSISTANT 1 (Computer Operator 1)	4	ADAS1-66-2005 ADAS1-86-2005 ADAS1-48-2005 ADAS1-82-2005	7	P183,048.00	Completion of two years studies in college or High School Grad with relevant voc/trade course	None Required	None Required	Career Service (Subprofessional) (MC 11, s.996-Cat.I) First Level Eligibility
5	ADMINISTRATIVE ASSISTANT I (Air-Conditioning Technician I)	1	ADAS6-1222-2005	6	P172,080.00	High School Graduate or Completion of relevant vocational/ trade course	None Required	None Required	(MC. 10,s.2013 – Cat. II)
6	ADMINISTRATIVE AIDE VI (Printing Machine Operator II)	1	ADA6-145-2005	6	P172,080.00	High School Graduate	Non Required	Non Required	(MC. 10,s.2013 – Cat. II)

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						Education	Training	Experience	Eligibility
7	ADMINISTRATIVE ASSISTANT I (Data Controller I)	11	ADA6-142-2005 ADA6-148-2005 ADA6-151-2005 ADA6-161-2005 ADA6-163-2005 ADA6-166-2005 ADA6-172-2005 ADA6-174-2005 ADA6-175-2005 ADA6-180-2005 ADA6-182-2005	6	P172,080.00	Completion of two years studies in college or High School Graduate with relevant vocational course	None Required	None Required	Career Service (Subprofessional) (MC 11, s.996-Cat.I) First Level Eligibility

## RECAPITULATION:

### SECOND LEVEL

Position Title	Salary Grade	Slots
DIRECTOR 1	25	1
INFORMATION TECHNOLOGY OFFICER III	24	1
INFORMATION TECHNOLOGY OFFICER I	19	1
COMPUTER PROGRAMMER III	18	1
INFORMATION SYSTEMS RESERACHER III	17	1
INFORMATION SYSTEMS RESERACHER II	14	1
COMPUTER PROGRAMMER I	11	4
INFORMATION SYSTEMS RESEARCHER I	10	1

TOTAL >>>>> 11

**GRAND TOTAL :** 33

Prepared by:

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**Rosalie S Gumba**  
 Non-Uniformed Personnel  
 Data Controller III

### FIRST LEVEL

Position Title	Salary Grade	Slots
SENIOR ADMINISTRATIVE ASSISTANT II (Computer Operator IV)	14	1
ADMINISTRATIVE ASSISTANT V (Data Controller III)	11	1
ADMINISTRATIVE ASSISTANT III (Computer Operator II)	9	3
ADMINISTRATIVE ASSISTANT 1 (Computer Operator 1)	7	4
ADMINISTRATIVE ASSISTANT I (Air-Conditioning Technician I)	6	1
ADMINISTRATIVE AIDE VI (Printing Machine Operator II)	6	1
ADMINISTRATIVE ASSISTANT I (Data Controller I)	6	11

TOTAL >>>>> 22

Noted by:

**MARIBEL M DAMASO**  
 Police Superintendent  
 AC, ARMD